

Discord Moderator – Trans Unity Coalition (TUC)

Volunteer Position | Unpaid | Remote

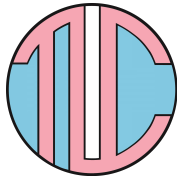
Role title: Discord Moderator. May be referred to as mod or DM.

Primary Division: Social Media Team

Reports to: Current Executive Director (ED) or Social Media Manager (SMM)

Duration: Ongoing, indefinite

Great early experience for: Forums manager, server moderator, client relations assistant



Duties:

General Provision: The following duties are non-exhaustive. As such, additional needs may be incorporated as this role develops. All duties and responsibilities pertaining to the DM role are subject to change at the discretion of the non-profit ED, but will be best kept in line with the essential needs of the social media team and its resources.

Moderation: Gain a clear understanding of our Discord server's rules and remove content which does not adhere. Inform Discord members why content is deleted, and enforce violations or escalate to leadership when uncertain.

Troubleshooting: Assist Discord members with questions about server function or where resources and channels can be found. Report trends to leadership so that improvements can be made.

Time Expectation: DM should expect up to approximately 2-5 volunteer hours per week.

Additional Terms:

Acting Authority: Under these stipulations, the ED has final say and decision-making authority over role changes and new assignments.

Role Flexibility: This volunteer role serves to further expand the social media team, as the collective team at TUC fleshes out various needs and duties during its development as an expanding non-profit organization.

This role also provides for role flexibility while acknowledging that due to TUC's many needs across several teams, the ED ultimately has final say regarding role need, direction, and decision-making. To accommodate this relationship, the ED aims to provide listening space for the purpose of learning how to improve this role.